



# Best Western Belize Biltmore Plaza

3 Miles Northern Hwy, Belize City, Belize C.A.

www.belizebiltmore.com, tel.: 501 223-2302, fax: 501 223-2301

Best Western

*Belize Biltmore Plaza*

## BANQUETTING CONTRACT

**No# 879**

<b>BELONG TO FOLLOWING OFFICE</b> Lands Department	<b>GROUP BOOKING NAME AND BOOKING NUMBER</b> Lands Department
<b>ACCOUNT INFORMATION</b> Lands Department Belize City Belize	<b>CONTACT INFORMATION</b> Ms Karen Mahmud  EMAIL: <a href="mailto:lic@mnrei.gov.bz">lic@mnrei.gov.bz</a>
TELEPHONE: TELEFAX: CELL:	CATERING STATUS: <b>50 PAX</b> SALES/SERVICE: <b>Ms. Marion Middleton</b>  ARRIVE: <b>Wednesday July 22nd 2009</b> DEPARTURE: <b>Wednesday July 23rd 2009</b> <span style="float: right;"><b>2 day</b></span>

DATE: Wednesday 17th June 2009

<u>EVENT/INFORMATION</u>	<u>ROOM SETUP</u>	<u>TIME</u>	<u>ATTEND</u>	<u>STATUS</u>	<u>ROOM RENTAL FEE</u>
Meeting	Toucan Hall	8:00 AM - 5:00 PM	50	AVAILABLE	
		<u>Quantity</u>		<u>Price</u>	
<u>Rental Of Toucan Hall for Wednesday July 22nd 2009</u>		1		\$ 300.00	\$ 300.00
<u>Morning Coffee Break serve @ 10 AM</u> <u>In Toucan Hall</u> Coffee Tea Juice Water Meat Empanadas		50		\$ 12.00	\$ 600.00
<u>Asian Lunch Buffet serve @ 12 Noon in Toucan Hall</u> Serve in River Hall at 12 Noon for 100 Pax		50		\$ 30.00	\$ 1,500.00
<u>Afternoon Coffee Break 2:00PM</u> <u>Serve In Toucan Hall</u> Coffee Tea Juice Water Chocolate Muffins		50		\$ 12.00	\$ 600.00
1 Projector		1		\$ 110.00	\$ 110.00
<u>Rental of River Hall for Thursday July 23rd 2009</u>		1		\$ 300.00	\$ 300.00
<u>Morning Coffee Break serve @ 10 AM</u> <u>In Toucan Hall</u> Coffee Tea Juice		50		\$ 12.00	\$ 600.00

Water  
Meat Empanadas

**Mexican Lunch Buffet serve @ 12 Noon in Toucan Hall**      50      \$ 30.00      \$ 1,500.00  
 Serve in River Hall  
 at 12 Noon for 100 Pax

**Afternoon Coffee Break 2:00PM**      50      \$ 12.00      \$ 600.00  
**Serve In Toucan Hall**  
 Coffee  
 Tea  
 Juice  
 Water  
 Chocolate Muffins

1 Projector      1      \$ 110.00      \$ 110.00

	<b>TOTAL BZ\$</b>	<b>\$ 6,220.00</b>
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**SERVICE SETUP**

Coffe Break & Lunch Serve in the same room  
 setg up small table for projector & set up Projector  
 P/A, mic, screen podium, comp

**MASTER BILL**

Set Up U- Shape for 20 Pax in Toucan B  
 Set up Mic, Podium, Screen  
 Lunch will be serve in Victorian Room for 20 Pax

<b>SUB-TOTAL W/O G.S.T.</b>	<b>\$ 5,654.55</b>
<b>Service Charge 10%</b>	<b>\$ 565.45</b>
<b>G.S.T 10%</b>	<b>\$ 622.00</b>
<b>TOTAL BZ\$</b>	<b>\$ 6,842.00</b>

**TOTAL OF DEPOSIT PAYMENTS**

50% OF THE TOTAL AMOUNT IS REQUIRED TO GUARANTEE THE EVENT.  
 IF IN ANY EVENT ANY FUNCTION IS CANCELLED THE ORGANIZER WILL BE SUR-CHARGE A 25% CANCELLATION FEE ON TOTAL AMOUNT.  
 THE REMAINING 50% MUST BE PAID WITHIN ONE WEEK OF THE DATE OF THE EVENT.  
 FAILURE TO DO SO WILL GENERATE A 2.5% SERVICE FEE ON TOTAL REMAINING PER MONTH.

SIGNATURE: \_\_\_\_\_  
 Ms. Marion Middleton  
 Sales Executive  
 Best Western Belize Biltmore Plaza

SIGNATURE: \_\_\_\_\_  
 Ms Karen Mahmud  
 Lands Department  
 Belize City